GeauxVote Election 2008 Journal: The Road to the White House

How to Download a Copy of the GeauxVote Election 2008 Journal

Note: You must have Microsoft Access installed on your computer to open and use the Election 2008 Database.

To Download the GeauxVote Election 2008 Journal,

➤ From the GeauxVote for Students education page (http://education.sos.louisiana.gov), right-click on the GeauxVote Election 2008 Journal image and select "Save Target As."

➤ Save the GeauxVoteElection2008Journal.mdb file in the desired location on your computer, network or flash drive. We suggest you place the journal in a new "GeauxVote Election 2008" folder in My Documents.

How to open the GeauxVote Election 2008 Journal

1. From your desktop, press the Start button and select Programs. Locate Microsoft Access in the list of programs; you may have to open the Microsoft Office folder to find the Access file.
2. Open Microsoft Access.
3. From the top tool bar, select File, Open. Locate the folder in which you stored the GeauxVoteElection2008Journal.mdb file and left-click on file. The election journal will begin to open.
4. Depending on your computer's security settings, you may see one or more of the following warning statements. Since the GeauxVote Election 2008 Journal does not contain any harmful codes, we recommend the following actions.
   a. You may receive a warning which explains that the file may not be safe and asks if you want to open or cancel the operation. Select Open.
   b. You may receive a warning which explains that the file may contain harmful macros. Select Continue or Open.
   c. "**Read Only**" Warning. If you receive this warning, you can easily reset the file properties to allow you to enter and save information.
      i. Close the election journal and Microsoft Access.
      ii. From the desktop or the Start menu, select My Computer or My Documents.
      iii. Navigate to the folder in which the GeauxVoteElection2008Journal.mdb file is stored and **right-click** on the file. From the menu which appears, select Properties. Select the "General" tab. Locate "Attributes" and make certain the "Read-only" box is not checked. Select "Apply" and "OK." Open the GeauxVoteElection2008Journal.mdb file and begin your adventure!

Note. If your file is stored on a network or if you receive a message stating that you do not have sufficient user privileges to reset the properties, ask your system administrator to reset the GeauxVoteElection2008Journal.mdb file properties.

5. When the GeauxVoteElection2008Journal.mdb file opens, find the navigation menu located on the right side of the main page.
   a. Students: We recommend following the menu in the order in which the selections are listed. Enter your name and basic information; this information will be inserted into each report you print
   b. Adults: You may choose to omit the "Organize" portion of the election journal and begin by entering information about political parties and election issues. This information will enable you to track party candidates and compare the candidates' views on the issues.

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